

**KNIGHTS LANDING RIDGE DRAINAGE DISTRICT**

**Minutes of the Regular Meeting  
Of the Board of Commissioners**

**July 18, 2013**

**ADMINISTRATION**

**Call to Order and Approval of Agenda**

President Heidrick called the Regular Meeting of the Board of Commissioners to order at 1:00 p.m. on Thursday, July 18, 2013, at Reclamation District No. 108 headquarters, Wilkins Slough, Colusa County, California.

**Attendance**

**Commissioners Present:** Jim Heidrick, Roger Cornwell, Fritz Durst, Dan Tibbitts, and Herbert Pollock

**Commissioners Absent:** None

**Others Present:**

Lewis Bair, General Manager	Barry O'Regan, Consultant
Kathryn Chandler, Asst. Manager	Bud Adams, RGF
Chad Navarrot, Superintendent	Marty Stripling, RGF
Cathy Busch, Secretary	Norm Newell, Smith & Newell
Beverly Walls, Bookkeeper	Loren Murray, URS
Steven Porter, URS	

**ADMINISTRATION**

**Agenda** – The Agenda was approved as presented.

**Public Participation:** There was no public comment.

**Minutes** – After discussion, it was moved by Commissioner Cornwell, seconded by Commissioner Durst and unanimously approved to approve the minutes of the Regular Meeting of November 15, 2012 and the Special Board Meeting of February 15, 2013 as presented.

**2012 Financial Audit Report** – Mr. Norm Newell reviewed the 2012 Financial Audit with the Board. He said that the District received an unqualified report and is in good financial condition. After further discussion, it was moved by Commissioner Durst,

seconded by Commissioner Cornwell and unanimously approved to accept the 2012 Financial Audit Report.

**July Maintenance Reports** - On motion by Commissioner Durst, seconded by Commissioner Cornwell and unanimously approved the Financial Report through December 31, 2012 and the Financial Report through July 18, 2013 were approved as presented, it was further moved by Commissioner Durst, seconded by Commissioner Cornwell and unanimously approved to approve the July Accounts Payable of \$38,762 and payments to be ratified of \$54,534.

## **BUSINESS**

**1 Operations Report** - Operations Manager Navarrot reported that six-inch compacted base has been used on the levee road between County Road 16 and County Road 17. The landowners in the Bypass have been leaving the gate open so the District installed an additional gate to keep people off the levee. On the west bank of the Ridge Cut about .25 miles from the borrow site is a rotted pipe, Mr. Jon Brennan has been notified regarding this issue.

**2 DWR/URS Presentation** – Mr. Loren Murray, URS Corporation, introduced himself and Mr. Steven Porter, DWR. They gave a presentation on the non-urban levee performance problems within the Lower Sacramento River Basin and the cost share project approved to repair critical sites. Each repair is set to be completed within a two year period and will continue until funding is exhausted. Mr. Murray distributed copies of the 2012 Levee Performance Problems Evaluation Report showing critical sites pointed out by DWR, but the repairs would not be limited to just DWR sites. The guidelines for the Project have not yet been released but it was pointed out that there would be a small cost-share to the Districts. Mr. Porter offered to meet with District staff to discuss areas of concern and how this Project can benefit KLRDD.

**3 Mid-Valley Area 3 EIP Levee Project** – Mr. Barry O'Regan gave a status report on the EIP Project. The geo-technical work has been completed and the soil material from the Bypass looks good. The cost-share for the Project will be 85 percent DWR and 15 percent local. The District received a commitment letter from DWR for the Project. There is still some uncertainty if the Corps of Engineers will allow the State to earn credit for its share-cost. The District has several options as to how to move forward, one way is to continue to fight for the earned credit and the second would be to forgo the federal credits and request a 408 Minor Permit. After

further discussion, it was moved by Commissioner Tibbitts, seconded by Commissioner Durst and unanimously approved to authorize Manager Bair to apply for a 408 Minor Permit for the EIP Project and to do all things needed to complete the process.

**4 Resolution No. 13-02 in the matter of calling Assessment No. 35** – It was moved by Commissioner Cornwell, seconded by Commissioner Pollock to adopt RESOLUTION NO. 13-01 in the matter of Calling Assessment No. 35 collecting the full assessment amount of \$0.773 per \$100 of assessment valuation as shown on the Roll, with a minimum assessment of \$25 upon each separately assessed parcel, collecting approximately \$336,188. RESOLUTION NO. 13-02 is attached hereto and made a part hereof.

**5 2013 Elections** – After discussion, it was moved by Commissioner Durst, seconded by Commissioner Cornwell and unanimously approved to ratify RESOLUTION NO. 13-02 calling for an All-Mailed Election Ballot and setting November 8, 2013 as the District's election day. RESOLUTION NO. 13-02 is attached hereto and made a part hereof.

**6 Letter of Intent to Regain PL84-99 Eligibility** – After discussion, it was moved by Commissioner Durst, seconded by Commissioner Cornwell and unanimously approved to direct Manager Bair to prepare and submit a letter of request to the CCVFPB to submit an application for a SWIF on behalf of the District.

**7 Endorsement for PG&E Pole Maintenance** – PG&E has requested that the District endorse electric pole maintenance for poles being moved. After discussion, it was moved by Commissioner Cornwell, seconded by Commissioner Tibbitts and unanimously approved to endorse the maintenance for electric pole maintenance.

**8 Agricultural Floodplain Management Alliance (AFMA) Dues** – Manager Bair reviewed the goal and structure of the AFMA and reported that they were seeking membership dues from the District in the amount of \$1,000. Manager Bair sits on the Board and recommends that the District continues to participate. After further discussion, it was moved by Commissioner Durst, seconded by Commissioner Cornwell and unanimously approved to make payment to AFMA in the amount of \$1,000 for 2014 membership dues.

## INFORMATION REPORTS

**Manager's Report** - Manager Bair reported on the Regional Flood Plan. The process is moving forward with Yolo County taking the lead for the West-Side Coordinating Committee. Manager Bair encouraged the Board to visit the Mid-Upper Sac Flood Planning and Lower Sac Flood Planning web pages.

## ADJOURNMENT

There being no comments from the public and no further business to come before the Board, the meeting was adjourned at approximately 3:25 p.m.

Respectfully submitted,



Lewis Bair  
Secretary