

Sacramento River West Side Levee District

Minutes of the Regular Meeting of the Board of Commissioners

February 26, 2016

President Ellis called the Regular Meeting of the Board of Commissioners to order at 7:30 a.m. on Wednesday, February 26, 2016 at Reclamation District No. 108 headquarters, Wilkins Slough, Colusa County, California.

Commissioners Present: Tom Ellis, Fritz Durst and Paul Sankey

Commissioners Absent: Dan Tibbitts, Roger Cornwell

Others Present: Lewis Bair, General Manager
Bryan Busch, Assistant Manager
Chad Navarrot, Operations Manager
Beverly Walls, Bookkeeper

Agenda – It was moved by Commissioner Durst, seconded by Commissioner Sankey and unanimously approved to approve the Agenda with one change.

Public Participation: There was no Public comment at this time.

ADMINISTRATION

Minutes, Financial Report and Accounts Payable – After discussion, it was moved by Commissioner Sankey, seconded by Commissioner Durst and unanimously approved to approve the minutes of the December 17, 2015 Board meeting as presented. It was further moved by Commissioner Durst, seconded by Commissioner Sankey and unanimously approved to approve the January/February Financial Reports and the February Accounts Payables in the amount of \$27,546 and checks issued in January to be ratified totaled \$5,545.

BUSINESS ITEMS

1. Operations Manager Report – Operations Manager Navarrot reported on District-wide maintenance. Operations Manager Navarrot reviewed what costs go into Levee Patrol. These costs also include clearing fallen trees during the flood season and removing vegetation that is encroaching into the fire break. Operations Manager Navarrot reported that there has been

some erosion on the north end of the District, adjacent to Landowner Steidlmayer. The District will continue to monitor the site. He reported that a levee inspection with DWR is set for March 15.

Operations Manager Navarrot reported that the District is having a problem with garbage being dumped along the levee. After discussion, it was the consensus of the Board to support District staff in cleanup, prevention and prosecution of persons found dumping in the District.

2. Landside Toe Maintenance Road Update with Bullock Bend Material – Operations

Manager Navarrot reported that he received a call from Westervelt regarding the start of material removal from the Bullock Bend mitigation site during June. Because of the staffing demands in June, he asked if the project could begin in April since RD108 would have more available staff. It is his estimate that the District portion of the job will take a minimum of 40 days, with a minimum of three employees. In response to a questions, Assistant Manager reported that he is currently working with DWR to complete all FSRP agreements so that the District can begin to order and place gravel on the levee.

3. Reginal Flood Plan Update –

- **FEMA Rural Administrative Approach** - Manager Bair distributed a handout from MBK Engineering regarding rural agricultural structures in the flood plain. The effort is being funded by three Regional Flood Planning Areas with each region contributing \$50,000 for a consultant to come up with a rural agricultural structure administrative fix within FEMA existing legislative authority. There are two primary issues, permitting construction/modification of Agricultural Structures, and the second is related to appropriate insurance rates for leveed systems. The effort will develop promotable options in the next 12 months for inclusion in the 2017 State Plan of Flood Control Update.

- **Small Community Program** – Manager Bair reported that the application time has again been moved to May 2016 and includes less funding than was once understood to be part of the program. What this means is that there will be very little funding to actually provide small communities. with 100 year flood protection. After discussion, it was moved by Commissioner Durst, seconded by Commissioner Sankey and unanimously approved to draft a letter to the CCVFCA regarding CalTrans bond funding and completed projects compared to DWR bond funding and no completed projects. It was suggested that other flood control agencies may want to co-sign the letter.

- **Increased Funding for O&M** – Manager Bair reported that the Governor’s budget includes \$100 million to fund deficit flood control O&M infrastructure issues. It is unclear how

those funds will be spent, but rural area flood control could benefit from this funding as that is where a majority of the deficit O&M exists.

4. 2016 Financial Audit – Manager Bair reviewed the Budget. He pointed out three items that have potential overruns, Levee Patrol, Landside Toe Road, and SWIF Process. After discussion, it was moved by Commissioner Durst, seconded by Commissioner Sankey and unanimously approved to adopt the 2016 Financial Budget as submitted with a notation stating that three items (Landside Toe Road; SWIF and Levee Patrol) could be found inadequate later in the year.

5. Election of Officers - President Ellis opened the meeting for nominations for the office of President. It was moved by Commissioner Sankey, seconded by Commissioner Durst to nominate Tom Ellis for President. It was further moved by Commissioner Durst, seconded by Commissioner Sankey and unanimously approved to close nominations for President and cast a unanimous ballot for Tom Ellis.

It was moved by Commissioner Durst, seconded by President Ellis to nominate Paul Sankey for Vice-President. It was further moved by Commissioner Durst, seconded by President Ellis and unanimously approved to close nominations for Vice-President and cast a unanimous ballot for Paul Sankey.

It was moved by Commissioner Durst, seconded by Commissioner Sankey to nominate Lewis Bair for Secretary. It was further moved by Commissioner Durst, seconded by Commissioner Sankey and unanimously approved to close nominations for Secretary and cast a unanimous ballot for Lewis Bair.

INFORMAITON REPORTS

Assistant Manager's Report - Assistant Manager Busch reported that the progress report for the SWIF has been submitted and approved. The SWIF will require substantial work during this second year to be complete for submission in 2017.

Assistant Manager Busch reported that he contacted DWR regarding the FSRP funding agreement for gravel and has not heard back. He will continue to contact them weekly.

Assistant Manager Busch reviewed the Flood Monitoring notification program. After discussion, it was the Board consensus to receive the River level emails, but to also continue to be notified

by Operations Manager Navarrot regarding what procedures the District is taking at specific levels.

Commissioner Durst commented that the District and other flood agencies hold annual meetings or tours to encourage the younger generation to get involved in local and State flood control issues.

Manager's Report – Manager Bair reported that he had nothing further to report at this time.

ADJOURNMENT

There being no comments from the public and no further business to come before the Board, the meeting was adjourned at approximately 9:15 a.m.

Respectfully Submitted

Lewis Bair
Secretary/Manager