

DUNNIGAN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
NOTICE AND AGENDA  
APRIL 19, 2018  
1:30 PM  
3817 FIRST STREET, DUNNIGAN, CALIFORNIA  
530-724-3271

DIRECTORS IN ATTENDANCE

PRESIDENT-BLAIR VOELZ

VICE-PRESIDENT-CYNTHIA PETERSON

DIRECTOR-GEORGE BURGER

DIRECTOR-DAVID SCHAAD

DIRECTOR-JAKE SPOONER

OTHERS IN ATTENDANCE

LEGAL COUNSEL-REBECCA SMITH

MANAGER/SECRETARY-DONITA HENDRIX

LANDOWNER-NEIL BUSCH

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1. CALL TO ORDER

President Voelz call the meeting to order at 1:30 PM

2. DETERMINATION OF A QUORUM

A quorum of directors was present to conduct business with 5 Board of Directors being present.

3. APPROVAL OF AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

*In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) a 4/5ths determination that the need to take action that arose after the agenda being posted.*

*M/S/C: Burger/Peterson: to approve the meeting's agenda as posted*

*Ayes: Peterson, Burger, Schaad, Spooner and Voelz*

*Noes: None*

4. PUBLIC COMMENT

*The public may comment on matters with the Board's jurisdiction. The presiding officer may place reasonable limits on the time afforded to each speaker. The Board will not be able to act on matters brought to its attention under this item until a future board meeting.*

*There was no public comment*

5. MONTHLY RECURRING ITEMS

A. Consider approval March 15<sup>th</sup> and March 21st board meeting minutes

M/S/C: Peterson/Schaad: to approve the March 15th and March 21st board meeting minutes

Ayes: Peterson, Schaad, Spooner, Burger and Voelz

Noes: None

B. Review and consider accepting financial reports

M/S/C: Spooner/Schaad: to approve the submitted financial report

Ayes: Spooner, Burger, Peterson, Schaad and Voelz

Noes: None

6. GENERAL BUSINESS

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A. Review and consider approval of 2017 auditor's report

The Board reviewed the auditor's 2017 report and needed some clarity on some items in the report. It was the consensus of the Board to table this matter until next month and have management speak to the auditor on items in questions and report back to the Board at the next meeting.

B. Consider approval of record retention policy-Smith

Legal Counsel submitted a record retention policy for the Board to review. The Board reviewed the policy.

M/S/C: Peterson/Burger: to approve the submitted record retention policy

Ayes: Peterson, Burger, Spooner, Schaad, and Voelz

Noes: None

C. Update on Sites Reservoir Project-Spooner

The regular Sites Authority meeting was changed to the 23<sup>rd</sup>, so there were no new updates.

D. Update on Yolo Sub-Basin Groundwater Agency (YSGA)-Burger

The YSGA is meeting quarterly so no new updates. The YSGA has hired a technical firm to process the Yolo County well readings data and format needs for future well readings data.

E. Discuss and consideration of future planning on the Dunnigan Water District –Voelz

Mr. Voelz reported staff meetings with Dunnigan Water District and Reclamation District #108 to review the terms of the management agreement. The Board packet included the revised terms for the Board to review.

M/S/C: Peterson/Spooner: to adopt the draft term management agreement with Reclamation District #108 and Dunnigan Water District

Mr. Voelz added Mr. Bair, Reclamation District #108 manager, contacted him before the District's meeting and informed him that Reclamation District #108 had some reservations and issues to resolve among staff. Mr. Bair stated the Board will address these issues at the May's Board meeting and present the agreement at their public meeting in June. The Board discussed the matter and directed management to advertise for the District's position of Assistant Manager in the meantime.

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7. TEHAMA COLUSA CANAL AUTHORITY ACITIVITES-Schaad

Mr. Schaad informed the Bureau of Reclamation 's representations, David Murillo, USBR Mid-Pacific Regional Director and Jeff Reiker, Manager of the Central Valley Operations, attended the meeting and reported the challenges in proving the cold-water pool temperature and having a carry-over of 2.5 million-acre feet of storage in September. They are working diligently to give an allocation update by April 23<sup>rd</sup>.

The TCCA approved hiring Downey Brand as their legal counsel.

8. MANAGER'S REPORT

A. 2017 water usage-rainfall and Shasta Dam level

B. District operations

The District operations took 4 meters to the Chico State AG Department to have calibrated. This service is being provided by the Bureau of Reclamation.

The District office has submitted letter to the Bureau to participate in the WINN Act to change our 9-d contract into and repayment contract. The Bureau of Reclamation landholdings forms are due, and the District has assisted landowners in getting forms completed. Also, the office has been working with Reclamation District #108 on agreement and District information.

The Board directed management if the District's allocation is greater than 80% to research buyers for the top tier of District's water.

9. ADJOURNMENT

There being no further business the meeting was adjourned at 3:20 pm

\_\_\_\_\_  
President

By: \_\_\_\_\_  
Donita Hendrix, Secretary/Manager

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