

RFQ Questions and Answers  
Last Updated 5/23/2019

1. Can we submit with a sub so that we meet the entire Support Service of Environmental Planning and Permitting & Cultural Resource Support?  
No subcontractors should be included in your submittal.
2. Should we just submit on the Environmental Planning and Permitting and no cultural resource support?  
Yes, you may still submit for a service area where you have partial expertise.
3. Can we provide a sub at a later date if cultural needs arise?  
Yes
4. Are we not qualified to meet this Support Service?  
See response to #2.
5. Can you please clarify in the RFQ – Consultant Support Services, under the Proposal Content section, No. 3 Contractor Capabilities and Experience, if there is a 2-page maximum for this section? Or if the 2-page maximum pertains to the approach to services?  
Yes, the two-page maximum is related to contractor capabilities and experience.
6. If the 2-page maximum applies, is it possible to provide additional information in an Appendix? We would like to provide enough information to give a cohesive description of our firms' resources, experience, and capabilities for successfully developing and completing our tasks.  
No appendix should be attached. All information should be contained within the cover letter, capabilities and experience and resumes.
7. Do you anticipate needing Section 404 CWA, Section 10 R&HA and Section 408 authorizations?  
Yes
8. Does the page count requirement for each section include divider pages we may want to include to separate the sections of our SOQ or would the Districts prefer we not use them in our response.  
Divider pages do not count towards any of the page count requirements.
9. There are four districts covered under this RFQ and seven service areas with a two-page maximum "Contractor Capabilities and Experience" (CCE) section per service area. Does this mean that if you are submitting qualifications to multiple districts for the same

service area that they will each require a two-page CCE write-up or is it limited to two-pages in total per service area and those two-pages may be for multiple districts?

Two page total per service area. The Districts of interest should be listed in the cover letter.

10. Under the "Proposal Content" you reference a cover letter, table of contents, CCEs, resumes and rates. Is it acceptable to submit cover pages for the back and front of the SOQ or are they prohibited?

Cover pages are acceptable.

11. The RFQ states that "Section 3 shall be a maximum of two pages per service area....."  
We have about 6+ topic areas to cover under our qualifications (in addition to 2 subs) plus it looks like project experience are to be included in that. So, I'm wondering if there is an overall page limit (excluding 2-pg resumes), if so, is it cover letter (2 pgs), TOC (1?), contractor capabilities & experience (2 pgs), + resumes and rates.

The limit is a 2 page cover letter, table of contents, 2 page contractor capabilities and experience per service area + resumes (2 page each max) and rate. Cover pages and dividers are allowed per the questions above.

No subcontractors should be included in your proposal